



Below is information on the charges associated with Little Stars at Bessemer Primary School. Please make sure you read the information carefully to avoid unnecessary costs.

# LITTLE STARS COSTS

## Paid Places

<b>FULL DAY</b> 8:00am-5:45pm	<b>AM SESSION</b> 8:00am-12:30pm	<b>PM SESSION</b> 12:45pm-5:45pm
<b>£65.00</b>	<b>£35.00</b>	<b>£35.00</b>
includes breakfast, lunch, tea and snacks	includes breakfast, snack and lunch	includes snack and tea

*The above costs are charged per day, regardless of the amount of hours your child attends Little Stars. You may collect your child early, but this will not change the cost of the day.*

## 15 Hours Free Places

There are 2 types of 15 hour free 2 year old childcare that we accept at Bessemer Little Stars

### 1. **Free education and childcare for 2-year-olds if you claim certain benefits**

Please use the link below to check your eligibility:

<https://www.gov.uk/help-with-childcare-costs/free-childcare-2-year-olds-claim-benefits>

### 2. **Free childcare if you are working**

Please use the link below to check your eligibility:

<https://www.gov.uk/apply-free-childcare-if-youre-working>

If parents are eligible for either type of free childcare, they will be given a code. We must receive this code before the Summer break. If we do not receive the code before this date we will be unable to accept it until January, meaning you will be charged the full-time costs for the term.

Please ensure you send the code by email to [bessemer@gemfed.co.uk](mailto:bessemer@gemfed.co.uk) ASAP.



## How your 15 hours can be used

15 hours free childcare can be used in 3 ways. You must confirm which way you would like to allocate your 15 hours before your child starts. This will be available to confirm on your enrolment form. This allows us to correctly charge you for any additional hours.

Below are the 3 options

<b>2 x short days</b> (7.5 hours)	<b>1 x long day</b> (9.75 hours) <b>&amp; 1 afternoon</b> (5.25 hours)	<b>5 x AM or PM sessions</b> (3 hours each)
8:00am-3:30pm or 8:30am-4:00pm or 9:00am-4:30pm	<b>Long Day</b> 8:00am-5:45pm <b>Afternoon</b> 12:30pm-5:45pm	<b>Morning</b> 8:45am-11:45am <b>Afternoon</b> 12:30pm-5:45pm

### Additional Sessions

Parents/Carers entitled to 15 hours free may also choose to pay for additional AM or PM sessions on top of their free hours.

Below are the costs associated with additional sessions.

<b>FULL DAY</b> 8:00am-5:45pm	<b>AM SESSION</b> 8:00am-12:30pm	<b>PM SESSION</b> 12:45pm-5:45pm
<b>£65.00</b> includes breakfast, lunch, tea and snacks	<b>£35.00</b> includes breakfast, snack and lunch	<b>£35.00</b> includes snack and tea

*The above costs are charged per day, regardless of the amount of hours your child attends Little Stars. You may collect your child early, but this will not change the cost of the day.*

**You must keep the same pattern each week for the term. Only in exceptional circumstances, and if there is availability, do we consider changing patterns.**

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## Universal 15 hours free for 3 year olds

When your child turns 3 years old plus one term, they become entitled to the universal 15 hours free childcare. At this point, only extra hours on top of these 15 hours will be chargeable.

When your child turns 3 plus one term they will be automatically enrolled into our Nursery in the next available intake. At Bessemer we intake in January and September only.

Parents/Carers will be notified when their child is able to move to Nursery and will be given information regarding Nursery and the enrolment process. Our Little Stars are prioritised in our admissions and are guaranteed a Nursery place if required.

### How to Pay

#### Your Invoice

At the beginning of each half term you will receive an invoice via Parentmail that covers the cost of that half term. For example, the first invoice you will receive will be from September-October half term, the next will be from the return after October half term until Christmas half term and so on.

The invoice due date is the last Monday of the half term. You can pay in any pattern that is convenient for you as long as it is paid by the due date. You should pay on the Parentmail platform.

#### Non-Payment

If you do not pay for the childcare by the specified due date and have not discussed this with the school office, your child will not be permitted to attend Little Stars until the balance is paid.

If you have any problems with payment, you must contact the office before the invoice due date. In exceptional circumstance we may be able to create a payment plan, or extend the due date. This will be at the discretion of the school and an extension is not guaranteed.

#### Absence and School Closures

If your child is unable to attend Little Stars due to sickness or special circumstance, you still need to pay the fee for that day. We do not refund for absence; the payment holds your place in Little Stars.

If the school is closed and children are not able to attend, you will be issued a refund for any fees, or the fees will be removed for that day.

#### Parentmail

**Please note, we are unable to set you up on Parentmail and issue an invoice to you until your child is officially enrolled in school. Therefore, you will not receive a sign up link the invoice until the first week of school.**

You can find instructions for Parentmail here on our website, but if you have any further questions please do not hesitate to get in touch

<https://www.thegemfederation.co.uk/bessemer-primary/parent-hub/parentmail/>